

## **SUBDIVISION/LAND DEVELOPMENT PLAN CHECKLIST**

Please indicate by a check (  ) what has been included with the Plan Submission. Enter "NA" if not applicable.

**Name of Subdivision** \_\_\_\_\_

<u><b>Included</b></u>	<u><b>Not Included</b></u>
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### **GENERAL SUBMISSION ITEMS**

1. The original completed SALDO Application Form	_____	_____
2. Ten (10) copies of SALDO Application Form	_____	_____
3. Ten (10) copies of Final Plan Checklist	_____	_____
4. Eight (8) copies of Final Plan (prints)	_____	_____
5. Two (2) digital copies with all documents in an electronic format	_____	_____
6. Eight (8) copies of Supportive Documents	_____	_____
7. The required fees in accordance with fee schedule	_____	_____

### **PLAN SIZE & SCALE REQUIREMENTS**

7. Plans on legible white paper 24" x 36" in size	_____	_____
8. Plans at a scale of less than to 1" = 100 feet	_____	_____
9. Title Block located in lower right corner	_____	_____

### **REQUIRED INFORMATION**

10. Subdivision name or identifying title	_____	_____
11. North point, scale, date and plan status	_____	_____
12. Name of record owner and subdivider	_____	_____
13. Name and seal of the registered surveyor and/or engineer	_____	_____
14. Location map drawn to scale of 1" = 1,000 feet	_____	_____
15. Boundaries of the tract	_____	_____
16. Street lines, lot lines, right-of-ways, easements and areas dedicated or proposed to be dedicated to	_____	_____

public use

17. The length of all straight lines, radii, curves and tangent bearings for each street \_\_\_\_\_

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18. All dimensions, angles and bearings of all lines of each lot and areas proposed to be dedicated to public use (including lot areas)	_____	_____
19. Building setback lines and proposed placement of each building	_____	_____
20. Location and width of all private driveways	_____	_____
21. Dimensions shown in feet and hundredths of a foot	_____	_____
22. Lot numbers	_____	_____
23. Names of streets within & adjacent to subdivision	_____	_____
24. Location, size, materials and connections with existing systems of water, fire protection, sanitary sewer and disposal of stormwater	_____	_____
25. Erosion & Sedimentation Control Plan or note as provided in Sec. 99-10F(7)	_____	_____
26. Grading Plan (when required)	_____	_____
27. Landscaping Plan (when required)	_____	_____
28. Provisions for ownership and maintenance of private streets if proposed	_____	_____
29. Permanent reference monuments	_____	_____
30. Names of any adjoining subdivision	_____	_____
31. Names of the owners of adjoining properties including tax numbers, Deed Book volume and page	_____	_____
32. Plan date and all subsequent revision dates	_____	_____
33. Tax map sheet, block and number	_____	_____

34. Contour lines \_\_\_\_\_

35. Zoning Classification \_\_\_\_\_

36. Owner's Statement of Intent \_\_\_\_\_

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	<u>Included</u>	<u>Not Included</u>
37. Certification of dedication of streets and other public property	_____	_____
38. Certification for approval by the Commission and the Board of Supervisors	_____	_____
39. The locations of all 100 year floodplains	_____	_____
40. Water courses, lakes, ponds	_____	_____
41. Wetlands or wetlands note	_____	_____
42. Existing and/or proposed well locations	_____	_____
43. Delineation of soil types	_____	_____
44. Proposed primary and secondary on-lot septic system drain fields and soil probe locations	_____	_____
45. Percolation test hole locations including slopes of proposed primary and secondary on-lot system drain fields	_____	_____
46. Source of title	_____	_____
47. Owner's Affidavit	_____	_____
48. Surveyor's Certificate of Accuracy	_____	_____
49. Certification of Ownership	_____	_____
50. Typical cross sections, street profiles and drainage details for all streets	_____	_____
51. Utility, watercourse and drainage easements	_____	_____
52. Protective covenants	_____	_____

53. Delineation of proposed recreation areas; in lieu of dedication, cash contribution \_\_\_\_\_

54. Financial security for required improvements \_\_\_\_\_

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	<u>Included</u>	<u>Not Included</u>
<b><u>SUPPORTING DOCUMENTS</u></b>		
55. Sewage Planning Module	_____	_____
56. Sewage Planning Module approval letter from PA Department of Environmental Protection	_____	_____
57. Review letter from Pennsylvania Department of Transportation and Highway Occupancy Permit	_____	_____
58. Review letter from the Carbon County Conservation District	_____	_____
59. Review letter from the Carbon County Planning Commission	_____	_____
60. Review letter from the Mahoning Township Engineer	_____	_____
61. Stormwater Management Plan	_____	_____

**APPLICANT:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_